

## Table Host Overview and Description

Approximate Volunteer Time: 3-5 hours

### Before the Breakfast

1. Develop a list of invitees who might have an interest in The Road Home's work. Some examples include:
  - Family
  - Friends
  - Neighbors
  - Colleagues/Coworkers
  - Members of your congregation
  - Fellow volunteers
2. Decide whether you would like to host a full table (you plus 9 guests) or a half table (you plus 4 guests). If you choose to host a half-table, we will pair your half-table with another half-table. If you prefer to be paired with another specific table host, please email [betsyb@trhome.org](mailto:betsyb@trhome.org).
3. Invite your guests! By phone, email, text, or in person. However you choose to contact your guests, make sure they save the date for Thursday, October 23rd. As we get closer to the event, The Road Home will supply table hosts with a digital toolkit for example invitation scripts, digital flyers, and more.
4. Submit your final guest list by or before **Monday, October 6th** to Betsy Berry at [betsyb@trhome.org](mailto:betsyb@trhome.org). Space is limited this year so submitting your guest list by October 6th *or earlier* is greatly appreciated!

### At the Breakfast

1. Arrive at the 2025 Homes for Families Breakfast a few minutes early so that you can greet your guests as they arrive! When you check in for the event, a greeter will supply you with your table host folder and all the needed materials for being a table host.
2. Share the pledge/donation QR code or physical pledge cards/envelopes with your guests as instructed during the presentation. We encourage you to set an example for your guests by completing your own pledge or donation at this time.
3. If your guests fill out physical pledge forms or a donation envelope – please collect them before the event ends. Before you leave the breakfast, turn your envelope into The Road Home staff located by the exits.

### After the Breakfast

1. Thank your guests for attending The Road Home's 21st annual Homes for Families Breakfast!
2. Connect your guests to The Road Home's work and activities as needed.

**Thank you for committing to being a table host! If you have any questions about being a table host or the event, please contact Betsy Berry, Office Manager, at [BetsyB@trhome.org](mailto:BetsyB@trhome.org).**